



**ATTENTION! There is something new on your renewal.**

There is a new section on the alcoholic beverage license renewal form this year. It isn't new to Montana law, but will be a new requirement on the renewal form. However, as this is a large change, **the Department will not require the tax disclosure statement or form for this year's renewal** process but will in future years. If the information has already been submitted for this year, it will be disregarded.

If you receive a paper copy of the renewal it is in Section I for a retail on-premises license type and in Section H for other license types.

**This is what the retail on-premises license type paper renewal section looks like:**

**Section I - Authorization to Disclose Tax Information**

As part of the renewal process, Montana law requires licensees to be in good standing with the Montana Department of Revenue Business and Income Taxes Division. I hereby authorize the Alcoholic Beverage Control Division to acquire my confidential taxpayer information from the Business and Income Taxes Division to verify compliance with filing and payment of all Montana taxes. I further authorize the Montana Department of Revenue Business and Income Taxes Division to disclose my confidential taxpayer information in any administrative or judicial proceedings relating to this renewal application.

**Note:** Each business entity or owner needs to independently complete this authorization. Entities - including C corporations, S corporations, LLCs taxed as partnerships, LLCs taxed as corporations and LLCs taxed as sole proprietors - must complete this authorization by signing below. Individual license holders, members, shareholders, and other owners with 10% or greater interest in a business entity must complete this authorization by signing below. Attach additional sheets if necessary.

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

**This is what the other license types paper renewal section looks like:**

**Section H - Authorization to Disclose Tax Information**

As part of the renewal process, Montana law requires licensees to be in good standing with the Montana Department of Revenue Business and Income Taxes Division. I hereby authorize the Alcoholic Beverage Control Division to acquire my confidential taxpayer information from the Business and Income Taxes Division to verify compliance with filing and payment of all Montana taxes. I further authorize the Montana Department of Revenue Business and Income Taxes Division to disclose my confidential taxpayer information in any administrative or judicial proceedings relating to this renewal application.

**Note:** Each business entity or owner needs to independently complete this authorization. Entities - including C corporations, S corporations, LLCs taxed as partnerships, LLCs taxed as corporations and LLCs taxed as sole proprietors - must complete this authorization by signing below. Individual license holders, members, shareholders, and other owners with 10% or greater interest in a business entity must complete this authorization by signing below. Attach additional sheets if necessary.

_____	_____
Signature and Date	Signature and Date
_____	_____
Printed Name	Printed Name

**This is what the online renewal section looks like:**

 **!!New Mandatory Requirement! Authorization to Disclose Tax Information**

As part of the renewal process, Montana law requires licensees to be in good standing with the Montana Department of Revenue Business and Income Taxes Division. Individual license holders, members, shareholders, business entities, and other owners with 10% or greater interest in a business entity must independently complete the disclosure authorization form. Entities - including C corporations, S corporations, LLCs taxed as partnerships, LLCs taxed as corporations, LLCs taxed as sole proprietors, individual license holders, members, shareholders, and other owners with 10% or greater interest in a business entity - must complete this authorization by submitting a separate [Alcoholic Beverage Control Division Authorization to Disclose Tax Information](#) form. Please download and have each owner fill out, sign and submit, by attaching to this renewal.

Reviewed Authorization to Disclose Tax Information requirement.  Yes  No

 **Attachments** [Add](#)

Type	Name	Description	Size

**Please note:** Even though the Department is not imposing this new requirement for this renewal season, if the renewal paperwork is not complete you will NOT receive your new license.

See our new tutorials on how to complete your renewal online [here](#).

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