



Guide to Find Certificates in Moodle

1. Go to [Montanamoodle.org](https://montanamoodle.org) and enter your username/email and password:

CANNABIS
CONTROL
DIVISION
MONTANA

USERNAME / EMAIL

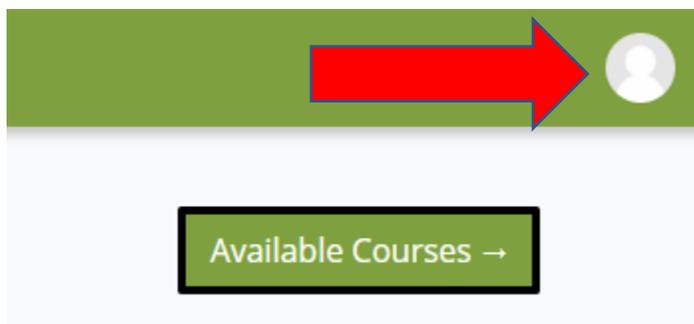
Username / email

PASSWORD

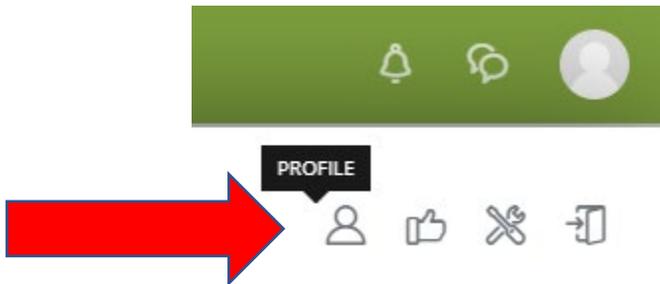
Password

Remember username

2. Click on the profile image in the top right corner:



3. Click on the image for your profile:



4. On the profile page locate the section titled “Miscellaneous” and click on “My certificates” under it.

User details Edit profile

Email address
[REDACTED] (Hidden from all non-privileged users)

Country
United States

Facility ID
Facility ID (TankHelperII Only)

Privacy and policies
Data retention summary

Miscellaneous ←

- Blog entries
- Forum posts
- Forum discussions
- My certificates ←
- Learning plans

5. Under “File” click the icon to download your certificates.

My certificates

These are the certificates you have been issued by either email or downloading manually.

Download table data as

Name	Date issued	Expiry date	Code	File
Rules & Regulations: Legal Sales of Marijuana in Montana	Tuesday, August 23, 2022, 12:45 PM	Never	0902783571TV	
Identifying, Preventing, and Reporting Human Trafficking	Tuesday, August 23, 2022, 12:45 PM	Never	3345137128TV	

